

Westwood Lodge Canberra Booking Request



To establish a booking please complete form and email to info@lyh.org.au .

Acceptance of your booking will be confirmed by email. To secure this booking you are required to pay the initial booking fee within **14** days of our confirmation advice.

Booking Agent Detail

Agency -
Address
Emergency Contact

Email-
Phone
Phone

Visitors Details.....

Primary School Secondary School Sporting Group Other

Group Leader Name -
Check in Date-
Estimated Time of Arrival-
Student/ Guest Numbers
Linen Hire

Mobile-
Check Out Date-
Estimated Time of Departure
Teachers / Guest Numbers

Yes No

Coach Captains Details

Name
Accommodation Required

Yes No

Mobile

Catering Required

Yes

No

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AGREEMENT TO BOOKING TERMS AND CONDITIONS

Booking Terms and Conditions Bookings: All school and group bookings are to be made with the Lions Youth Haven (LYH) Administration Manager responsible for Lodge arrangements. Bookings will be secured on receipt of an initial non-refundable booking fee of \$500.00. This payment will be offset against the final payment. Bookings or changes will be confirmed by email. Payment of this fee assumes you accept the conditions outlined in the Agreement to Booking Terms and Conditions. This Agreement forms part of the [Booking Request Form](#).

Cancellation: Cancellation may be either full or partial. Notification of cancellations must be made in writing no less than three months prior to arrival. The booking fee is non-refundable in the event of a cancellation. An exception will be made if the cancellation is due to inability to travel as a result of the COVID-19 pandemic, in which case the booking fee will be held in credit towards a future booking or a refund can be issued minus a \$100 administration fee.

1. I, for and on behalf of myself and the groups I represent in making this booking, have read and understood the bookings terms and conditions and acknowledge that it is a condition of the booking and access to Westwood Lodge and the facilities ("the facilities") managed by Lions Youth Haven Inc. ("LYH") that I/we make the following representations and warranties and hereby do so;
2. In this agreement, LYH includes its directors, officers, employees, voluntary workers, agents and contractors
3. LYH reserves the right to refuse a booking or to terminate a booking at any time.

Liability for Fees

4. I /we have read, understood and agree that I /we are liable for the fees and costs outlined in the booking terms and conditions and the current Rates schedule.
5. **Damages** will pay to LYH any such invoiced amount required to make good or remedy any such damage.

Acknowledgement of Risk

6. I/we acknowledge that, whilst all care is taken by LYH, use of the facilities may involve inherent risks.
7. I/we warrant that we will comply with any advice or instructions or directions concerning the use of the facilities
8. I/we agree to assume all responsibility for any personal injury or death resulting from or arising out of our use of the facilities.

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Release of Lions Youth Haven Inc. of Canberra and Indemnity

9. I/we agree to waive, release and discharge forever LYH in relation to any personal injury or death or otherwise resulting from, or arising out of, our use of the facilities ("the waiver").
10. Without limiting the operation of the waiver, I/we acknowledge and agree that the waiver shall extend to any personal injury or death caused by:
 - a. the negligence, action or inaction of LYH or other users of, or persons present at, the facilities;
 - b. our own negligence, action or inaction;
 - c. our failure to follow the advice or instructions of LYH concerning use of the facilities.
11. I /we agree to waive, release and discharge forever LYH from any breach of warranty, condition or implied term concerning my use of the facilities and to the extent that such liability may not be waived I/we agree to such liability being limited to refund of booking fees already paid and not extending to pure economic loss.
12. I/we agree to defend, indemnify and hold harmless LYH from and against any claim, cause of action, liability or judgment resulting from, or arising out of, or in connection with our use of the facilities to which the waivers in Clauses 10, 11 and 12 above apply.
13. I /we agree to waive, release and discharge forever LYH from any damage to personal property resulting from, or arising out of, our use of the facilities.
14. I/we agree to indemnify LYH from any damage caused by us to the personal and real property of LYH or to the personal property of other users of the facilities.
15. I /we acknowledge that the information given on this form or otherwise provided by us to LYH is true and correct.
16. I/we acknowledge that payment of a deposit, with or without a signature below, indicates that the booking is confirmed and that I/we accept the above terms and conditions, and bookings reserved through an agency or third party will automatically assume these conditions are accepted.

Group Name:

Group Representative Name:

Signed: **Date:**